

The Village of Liverpool is seeking a qualified applicant to fill the position of Building Safety Inspector.

**DESCRIPTION:** Inspection of buildings for compliance with Building Codes, Fire Codes and other related codes & regulations as applicable. The position does involve a high degree of responsibility since error in judgment might endanger the lives of village inhabitants. The work involves inspection and administrative work to assure compliance with the NYS Uniform Code, The Code of the Village of Liverpool, and other State and Federal regulations.

**ACCEPTABLE EXPERIENCE AND TRAINING:** Graduation from High School or possession of a High School Equivalency diploma and two (2) years of experience conducting fire prevention inspections, building inspections, relevant construction work or inspections in a closely related field. Building Safety Inspector or Code Enforcement Officer Certification preferred. New York State Certification as Building Safety Inspector required within one year of appointment and throughout tenure.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:** Possession of a valid New York State Driver's License.

**REQUIRED KNOWLEDGE SKILLS AND ABILITIES:**

Interested applicants should have working knowledge of the Building, Fire and Property Maintenance Codes of New York State; Good knowledge of the provisions of the Multiple Residence Law; Ability to establish and maintain cooperative relations with the public, contractors and public officials; Ability to read plans and specifications; Courtesy; Firmness; Tact; Good judgment; Good powers of observation; Good physical condition; Ability to use computer software for word processing and data managing; Ability to communicate effectively both orally and in writing.

**PHYSICAL REQUIREMENTS:** While performing the essential functions of this job some tasks involve the ability to exert very moderate physical effort in light work, typically involving some combination of sitting, bending, standing and/or walking.

Contact Bill Reagan at Liverpool Code Enforcement.

[codes@villageofliverpool.org](mailto:codes@villageofliverpool.org)

(315) 45703441, extension 4